

# Presentation guidelines ISEE Young Rennes 2024

Version: 02/06/2024





Please read the abstract submission guidelines carefully, if you have any specific inquiries contact us directly at <u>iseeyoung24@univ-rennes.fr</u>.

## Where to submit your presentation?

To ensure that you can present in the best possible conditions, we ask you to send us your presentation slides by June 4, 2024 at the latest, using the following link: <u>https://enguetes-partenaires.univ-rennes.fr/index.php/876971?lang=en</u>

## **Overall guidelines**

**Slides in PowerPoint or Pdf format are accepted**. You can use animations if you wish, but in this case you will have to send us your slides in powerpoint format.

Display format is 16:9 (the classic powerpoint presentation format)

Please name your presentation file as follows: Session number\_first name\_last name (by omitting the accents in your first or last name, if any). If you have several presentations, you must make one submission per presentation.

Please note that your file must be less than 50 MB, otherwise it will be impossible to upload it to our website.

Please keep strictly to your presentation time. If you exceed it, the chairs will stop you. Your presentation will take place in the classic way: your presentation will be in a folder on the computer in the room and you will open it. It is up to you to move on to the next slide, we will not remotely control your presentation.

If you feel stressed or have a question, during a break, don't hesitate to drop into the room where you will be presenting before your presentation, and ask a member of the organizing committee to conduct a test (but don't worry, everything's going to be fine :)).

### Specific guidelines for classic oral presentation

The "classic" conference presentations are 13 minutes total. This allows you to **present your research in maximum 10 minutes** with 2 minutes for questions from the audience and a 1 minute transition time between the speakers.

This format allows the speaker to explain a few interesting side-analyses and technical details, but we urge you to keep a strict time limit.

### Specific guidelines for speed talk presentation

Speed talk speakers have **only 3 minutes** to present their key ideas, results and their implications of their research in a short, dynamic talk. A single question may be asked after the talk, and speakers are asked to remain in the room for further questions after the session. We will allow for 1 minute transition time between the speakers. Speakers may bring visual aid if they choose (e.g. powerpoint, props), but are discouraged from using text on these slides. Session chairs are asked to observe the time limit strictly, in order to give all speakers the opportunity to present their work. Please prepare well, so you are not forced to abruptly cut your presentation!

Examples of types of speed talks include <u>ScienceFlash Talks</u> and the timed <u>PechaKucha</u> (how to make one). You also might find this Nature article on <u>Lightening talks</u> useful. You can use as many slides as you like, but, please remember you only have 3 minutes!

